



Business Internet Banking Service Designated Beneficiary Request Form

商務「網上理財」服務指定受款人申請表格

Date 日期	day 日 / month 月 / year 年

Note 注意： 1. Please online create/modify the beneficiaries to give them 'Designated' status before you submit this form. Details written in this form should be identical to the details input online, or else the form will not be processed. You can go to Business Internet Banking, click 'Payments', 'Manage Beneficiaries' and 'Modify/Delete' to select the beneficiary template for re-print. Details of the beneficiary templates will then be displayed for checking or printing.

在遞交更改表格前，請先於網上將受款人狀況設定／更改為「指定受款人」。此表格內所填寫的資料必須與網上設定相符，否則表格將不予以受理。受款人範本設定可於商務「網上理財」服務項下按「付款」、「管理受款人」、「更改／刪除」，然後選擇重印受款人範本，受款人資料將會顯示作查詢或列印。

2. Please send the completed form to any Business Internet Banking Service branch or mail it to: The Hongkong and Shanghai Banking Corporation Limited, PO Box 72677, Kowloon Central Post Office, Kowloon, Hong Kong. Please specify 'Business Internet Banking Service Designated Beneficiary Request Form' on the envelope. (For branch locations, please visit <http://www.hsbc.com.hk/commercial/branches>.)
請把已填妥的表格交回任何商務「網上理財」服務分行，或郵寄至九龍中央郵政總局信箱 72677 號，香港上海滙豐銀行有限公司。請在信封上註明商務「網上理財」服務指定受款人申請表格，以便處理（有關分行名單，請瀏覽 <http://www.hsbc.com.hk/commercial/branches>）。
3. If you have any problem in filling/printing/signing this form, please contact us on (852) 2748 8288.
如於填寫／列印／簽署表格時有任何疑問，請致電 (852) 2748 8288 聯絡我們。
4. Any request should be given to the Bank at least two working days prior to the date on which such requests are to take effect.
任何服務的要求須於生效日期最少兩個工作天之前交予本行。
5. Please complete in English (BLOCK LETTERS). 請用英文大楷填寫。

1. Applicant company information 申請公司資料

Registered Principal Account number 已登記主要戶口號碼	_____
Company name 公司名稱	_____

2. Designated beneficiary details 指定受款人資料

Below are the details of the beneficiary to be assigned as the designated beneficiary 以下為指定受款人之資料：

Beneficiary status 狀況 (See Note 1 見注意 1)	Submitted
Beneficiary reference number 受款人參考編號	
Beneficiary short name 受款人簡稱	
Payment currency 付款貨幣	
Beneficiary country 受款國家	
Beneficiary bank SWIFT address 受款銀行 SWIFT 地址	
CHIPS ABA number / BSB number / Fedwire number / Sort code / Bank code / CHIPS UID number 編號 / 號碼 / 號碼 / 分類代號 / 銀行代號 / 號碼	
Beneficiary account number 受款人戶口號碼	
Beneficiary account currency 受款人戶口貨幣	
Beneficiary name 受款人姓名	

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2. Designated beneficiary details (Continued) 指定受款人資料 (續)

Beneficiary status 狀況 (See Note 1 見注意 1)	Submitted
Beneficiary address 受款人地址	
Beneficiary bank 受款銀行	
Beneficiary bank address 受款銀行地址	
Intermediate bank location 中介銀行地區	
Intermediate bank SWIFT address 中介銀行 SWIFT 地址	
Message to beneficiary 附言給受款人	
Message to beneficiary bank 附言給受款銀行	
Created/Last modified by 設定／最後更改人	
Created/Last modified at 設定／最後更改日期	

3. Declaration 聲明

- I/We confirm that the information given in this form is correct and complete, and authorise you to confirm this from any source you may choose.
本人(等) 證實此登記表格資料乃屬真確及詳盡，並授權貴行可向任何方面查證。
- I /We have read and understood the Business Internet Banking Terms and Conditions (found at <https://www.commercial.hsbc.com.hk/1/2/bibterms>) and agree to be governed by them.
本人(等) 已經閱讀及明白商務「網上理財」服務的條款的內容(列於：<https://www.commercial.hsbc.com.hk/1/2/bibterms>)，並同意接受該等條款約束。
- I/We understood that the above instructions will not take effect until they have been duly processed by the Bank.
本人(等) 明白以上指示將不會生效，直至經本行適當地處理。

X

X

Signature(s) 簽署

[* To be signed by Primary User(s) 必須由主要使用者簽署]

⌘ Business Account Number 商業戶口號碼
(Specify any account number to which the
above signature can apply
請註明任何一個使用上述簽署的戶口號碼)

Note 注意	<p>⌘ If dual management control is in place, both Primary Users have to sign this form. 如採用雙重管理監控，兩位主要使用者需簽署此表格。</p> <p>⌘ It must be a Hong Kong dollar/US dollar/CombiNations savings account, a Hong Kong dollar/foreign currency current account, a Hong Kong dollar/CombiNations statement savings account or a Business Integrated account. 此戶口必須為港元／美元／「外幣通」儲蓄戶口、港元／外幣往來戶口、港元／「外幣通」結單儲蓄戶口或商業綜合戶口。</p>	
For Bank Use Only 銀行專用	Signature verified	Branch Chop and Authorised Signature
	Initial:	